

*COST Action TU 1002 - "Accessibility instruments for planning practice in Europe"
Torino, Italy, the 17th February, 2012*

WG2: Accessibility Instruments Meeting

MINUTES

17 February 2012 (09.00 - 12:30)

Venue:

SiTI, Torino

Local host:

Matteo Tabasso

Index

0. List of Participants
1. Discussion on WG2 first phase work
2. Sub-group discussions
3. Feedback from each sub-group
4. Discussion of Next Steps and allocation of tasks:
 - Classification of Collected Accessibility Instrument (proposed by WUs)
 - Usability of Accessibility Instruments
 - Report 1: Editorial work, timetables, template
5. TU1002 Glossary
6. Closing remarks

0. List of Participants

<i>Name</i>	<i>Country</i>
ARCE RUIZ ROSA	ES
BERTOLINI LUCA	NL
HALDEN DEREK	UK
HULL ANGELA	UK
ILTANEN SANNA	FI
JOUTSINIEMI ANSSI	FI
KAROU SALEEM	UK
KELLER JOHANNES	DE

<i>Name</i>	<i>Country</i>
MAVRIDOU MAGDA	GR
NIELSEN THOMAS SICK	DK
PAPA ENRICA	IT
PENSA STEFANO	IT
SANTOS BRUNO	PT
SILVA CECILIA	PT
TENNOY AUD	NO
TROVA VASILEIA	GR

17th February

9:00 – 12:30: WG2 Meeting

1. WG2 First Phase Work

The Chair of WG2, Angela Hull, outlined the work of the group in the first phase of the COST Action that was nearly completed and reminded WG2 that Report 1 had to be finalized by the end of March 2012 for editing and printing. The following sub-group managers explained the progress made since the last meeting in Edinburgh (October 2011) and the work that was outstanding:

- Theoretical Review of Accessibility Measures (Saleem Karou)
- Accessibility in Planning Practice (Johannes Keller)
- Accessibility Instrument Reports (Luca Bertolini)
- Accessibility Instrument Survey (Cecilia Silva)
- Report 1 Editorial team (Angela Hull)

2. Sub-Group Discussions

Each of WG2 Sub-groups met separately to discuss the work still to complete in the first phase of the Action. Sub-groups members identified the tasks to complete which were allocated to group members to complete within agreed timescales.

3. Feedback from Sub Groups

WG2 reconvened to listen to the feedback from each sub-group.

4. Discussion of Next Steps

Strategies for the completion of each chapter of Report 1 were discussed and action agreed. It was agreed that Sections 2, 3, and 4 should be completed by the end of March, allowing one month for the Preface and Conclusions to be written.

5. TU1002 Glossary

Angela Hull described the Glossary of terms that Action members had produced. It was agreed that more work was needed to improve the Glossary. Magda Mavridou volunteered to organise a week of discussion online between Action members to improve the existing definitions on the website and to extend the number of definitions of key terms posted.

6. Closing Remarks

Angela Hull thanked everyone for their positive approach to work in the first year of the Action and reminded everyone of the tight timetable to complete Report 1 for submission to the COST Office by the beginning of May/June.