

*COST Action TU 1002 – “Accessibility Instruments for Planning Practice in Europe”
Amsterdam, The Netherlands, the 5th and the 6th of July 2012*

Amsterdam, 10th of July 2012

Management Committee Meeting

MINUTES

5th July 2012 (15.45 – 17.00)

VENUE:

M-Building of the Roeterseiland Campus (University of Amsterdam).
Plantage Muidersgracht 12, 1018TV, Amsterdam

LOCAL HOST:

Marco te Brömmelstroet
Luca Bertolini

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List of Participants

<i>Name</i>	<i>Country</i>
ANA TAVARES AMANTE	PT
ANGELA HULL	UK
ANSSI JOUTSINIEMI	FI
CAREY CURTIS	AUS
DAVID ZAIDEL	IL
DEREK HALDEN	UK
ENRICA PAPA	IT
ENRIQUE CALDERON	ES
GEBHARD WULFHORST	DE
GUENTER EMBERGER	AT
KAREL SCHMEIDLER	CZ
LIDIA ZAKOWSKA	PL
LUCA BERTOLINI	NL
MAIK HÖMKE	CH
MARCO TE BRÖMMELSTROET	NL
MARUSKA SUBIC KOVAC	SI
MATTEO TABASSO	IT
NADIA CHARALAMBOUS	CY
NUNO NORTE PINTO	PT
PETTER NÆSS	DK
RAINE MANTYSALO	FI

ROSA M. ARCE	ES
SALEEM KAROU	UK
THOMAS A. S. NIELSEN	DK
VASILEIA TROVA	GR
ZOFIA BRYNIARSKA	PL

5th and 6th of July

Administrative Issues (MC)

1. General Information

Luca Bertolini, as Vice-chair of the action, started by welcoming participants and presenting the main issues and procedures.

2. Minutes of Last Meeting

Approval of Minutes of last meeting by e-mail (from the 19th to the 26th of March 2012) was confirmed unanimously by the present MC.

3. JRN

Nuno Pinto presented the Junior Research Network. The presentation included how it has been created and how the selection of participants has been made. The Naples Summer Training School (STS) was, then, introduced. Nuno Pinto focused the presentation on the mock exercise developed in Naples as well as on the Report produced afterwards. He highlighted the created insight for both the COST Action and the researchers involved.

Finally, plans for the future were proposed, as follows:

- to define a period on the upcoming MC Meetings specifically dedicated to the JRN;
- to define a new problem that could be motivating both for the JRN and for the Action's research program, by identifying an accessibility planning problem based on a transnational, transborder, problem;
- to launch an internal call to choose the organizers of the next STS, following some scientific and logistic requirements;
- to invite more Junior Researchers to the forthcoming MC Meetings.

4. Budget Execution of 2011/2012

No matters appeared with regard to the budget execution of 2011/2012.

5. Action Planning

5.1. Tasks for the Upcoming Period

Luca Bertolini started by presenting the main aims and upcoming tasks of the Working Groups (WG) of the Action. WG3 tasks were stressed as of great importance for the next budgetary year.

5.2. Review of Action Schedule

The chair left notice through the Vice-chair that the upcoming meetings (the Munich MC Meeting scheduled for February 2013 and the following MC Meeting conditionally scheduled for June 2013) should be held earlier regarding the general work program, suggesting moving the meeting scheduled for February 2013 to November or December 2012 or the latest January 2013 and, consequently, moving the meeting conditionally scheduled for June 2013 to May 2013.

The main objectives for the Munich MC Meeting were presented, as follows:

- to close the workshop methodology;
- to close case study definition for each country (participants, instruments, etc.).

With regard to the Munich's second Pilot Workshop and MC Meeting, scheduled for February 2013, the arranged dates were considered too late.

Some doubts/difficulties were identified when rearranging the Meeting's schedule. Due to the work plan, namely, the holiday season as well as some conferences happening in the same period, it was difficult to find appropriate dates and during the months of November, December and early January.

Eventually, new dates were put to vote for the upcoming Munich events, as follows:

- Second Pilot workshop – 28th of January 2013;
- MC Meeting – 31st of January and 1st of February 2013.

The new dates were approved unanimously.

Regarding the MC Meeting initially scheduled for June 2013 in Copenhagen, some impediments were found due to the need of having the meeting in May or early June, mainly because of budget issues, and another congress to be hosted by the same working unit at around the same time. Lidia Zakowska proposed to host the meeting in Krakow on the second half of May. It has been stated that the precise date would only be available after the 15th of October 2012.

A question was addressed about the objective of such MC meeting. Luca Bertolini clarified that the main aim was to discuss the output (reports prepared by each WU) of the Local Workshops.

The change of host place from Copenhagen to Krakow was approved unanimously.

5.3. Long-term planning

With regard to the Mikolow MC Meeting, initially scheduled for February of 2014, a new rearrangement at an earlier date was considered required. The discussion of the rearrangement was postponed to the Munich MC Meeting.

6. STS

In relation to the next STS Meetings, Nuno Pinto introduced the discussion on the subjects for the this poafollowing STS. Based on the knowledge from the various workshops to be done, and the idea that the STS should explore relevant issues that are not explored in the workshops, Nuno Pinto proposed as main theme for the next STS the Trans-National Planning. Bearing in mind the Portuguese-Spanish example of EuroCidade (Chaves and Verin) the STS could address the problems and advantages of such a planning strategy.

A question whether or not the STS could be used for collecting and processing the data from the national workshops was addressed to Nuno Pinto. He highlighted the continued work of the JRN as of great importance for the WU and, hence, for the information processing. However it was considered the need for a more integrated approach to the data processing. For that reason, the idea of a STS dedicated to such task was considered feasible for the last STS, to be discussed on the Munich MC Meeting (on the 31st of January and the 1st of February 2013).

Another proposal discussed was that of having a STS in a PhD Workshop format, in which each participant would present her/his personal research work. The idea was partially rejected due to the fact that some of the participants were not PhD students and others were already participating in post-PhD programs. Moreover, it was considered that such model was not in accordance with the scope of the current COST Action STS.

One last idea for the STS was discussed. It was based on a reflection on the national work developed in each WU. It was then stated that such proposal could be included in Nuno Pinto's initial suggestion.

6.1. STS Schedule

The discussion moved on to the voting of the forthcoming STS dates and venues. It was recommended that the next STS, which was planned for June of 2013, should have a focus on the planning methodology. Furthermore, new proposals would be accepted and voted by e-mail. The method was accepted unanimously. In relation to the last STS, prescheduled for February of 2014, the decisions on the final date and content would be taken in the Munich MC Meeting. This was also accepted unanimously.

7. Other issues

Regarding the budget, the MC was informed that an e-mail voting would be organized soon to deal with this issue.

This regarding other issues, the possibility of having more than one accessibility instrument tested in the local workshops was addressed and debated during point 6 of the agenda. Testing more than one accessibility instrument in each workshop is the original proposal stated in the MoU. However, Luca Bertolini raised issues of budgetary constraints to bring about these multiple test. It was suggested that

STSM could be used to provide support of experts of each accessibility instrument to for the local workshop. Proposals should then be submitted and voted by the CG. The proposal was accepted unanimously.