

COST Action TU1002

Operational Details

Introduction

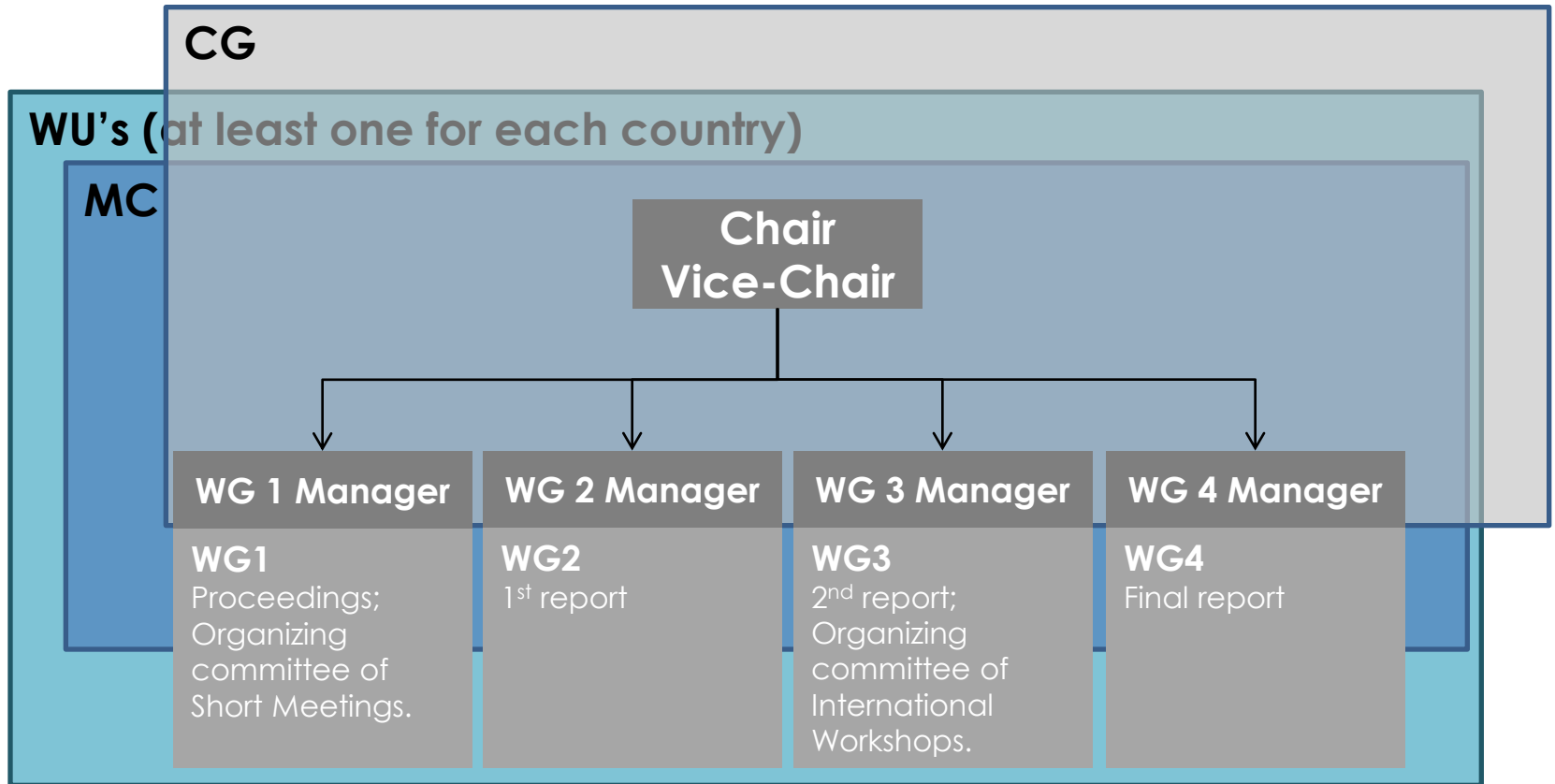
- Aim: evaluate usability of accessibility instruments in planning practice
- 4 Phases:
 - 1st Phase: Collect accessibility instruments
 - 2nd Phase: Prepare workshops (Pilot International Workshops)
 - 3rd Phase: Local workshops
 - 4th Phase: Concluding phase

Organization

Members

Functions

Coordination and Organisation



Working Unit (WU)

- Members: All partners of the Action with the exception of exclusive members of the CG (which still have the choice to be part of a WU); each WU holds partners from the same country (more than one WU per country is possible)
- Main function: Present at least one accessibility instrument; organize and execute local workshops with a number of selected accessibility instruments from the group of instruments proposed by all WU's; produce papers for all Annual Meetings (in accordance with the task of each phase of the Action)
- Other Functions: May be part of the, of one WG, and may be chosen for the CG.

Work Group 1 - communication & logistics, scientific embedding

- Members: around 10% of all members in WG's
- Functions: maintenance of webpage; organising committee for all Short Meetings and of the Final Conference; edition of the proceedings of these meetings; editions of the compendium of accessibility instrument spreadsheet studied in the Action.
- Time frame: throughout the Action

Work Group 2

- Members: around 30% of all members in WG's
- WG2a and WG2b
- Time frame : 1st phase

Work Group 2 a

- Functions : reporting (based on literature review and proceedings of the 1st Short Meeting): collecting a number of accessibility concepts, measures and instruments, established in planning literature or developed by participants; discussing their theoretical usability for planning practice. Report title: Accessibility Instruments for Planning Practice. See index below.

Work Group 2 b

- Functions : reporting (based on literature review): how accessibility comes out in plans and policies. Report title: Accessibility Instruments for Planning Practice. See index below.

Work Group 3 - workshop methodology

- Members: around 40% of all members in WG's
- Functions : organising committee of the two international workshops; reporting (based on the proceedings of the 2nd and 3rd Short Meetings): discussion of the methodology of workshops; description of results and findings of local and international workshops.
- Time frame : 2nd and 3rd phase.

Work Group 4

- Members: around 20% of all members in WG's
- Functions : edit final report; publication of the book.
- Time frame : concluding phase.

Timetable

1st Phase

Timetable 1st Phase

		Year	Year 2														
		Phase	Phase 1										Phase 2				
		Name	State of the Art of Accessibility Instruments														
Action		Months (per phase)	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3
T	Launch and maintenance of Action Website	WG1															
M	Short Meeting to discuss general workplan and prepare the short meeting of the end of the 1st phase	all WG's; MC; CG															
T	choice the accessibility instrument to be presented to the remaining WU of the Action and used in the research	each WU															
T	introduction of the theoretical underpinnings/conceptual framework of each instrument	each WU															
T	discuss the potential relevance for urban planning practice and limitations to this relevance	each WU															
SP	produce a paper with this information following the structure of section 3 of report 1	each WU															
T	fill in the template for accessibility instrument spreadsheet developed in the MC meeting to launch the action	each WU															
M	1st Short Meeting; Theme: Accessibility Instruments	all WG's; MC; CG															
M	Working Group meeting	WG1; WG2															
T	edition of proceedings of the 1st Short Meeting	WG1															
T	preparation of the first report	WG2															
M	Short Term Scientific Mission (STSM) to prepare the 2nd Short meeting and the two pilot workshops; prepare methodology of the local stickering and discussion sessions developing a template to collect results "Template for stickering and discussion workshops" (only CG and WG3)	CG, WG1, WG3															
T/M	prepare 1st International Workshop (pilot workshop 1)	WG3 and local WU															

Legend	
T task	Management Committee
M meeting	WG 1
SP scientific production	WG 2
	WG 3
	WG 4
	WU
	several grupos

1st Short Meetings

- Schedule: end of phase 1
- Outcomes: proceedings; compendium of all accessibility instrument spreadsheets;
- Aims:
 - Conceptual framework
 - present all accessibility instruments to all WU
 - discuss theoretical usefulness of these accessibility instruments and generally of accessibility instruments in planning practice
 - Discuss general set up for methodology of local workshops in phase 2.

Outcomes of the Action

index

Expected Outcomes

- Website (WG1)
- Report 1: Accessibility Instruments for Planning Practice (WG2)
- Compendium of accessibility instrument spreadsheets
- Report 2: Workshop Evaluations of Accessibility Measures (WG3)
- Report 3: Final Report (WG4)
- Proceedings of each Annual Short Meeting, of the two International Workshops and of the final Conference (WG1)
- Book (WG4)

Report 1: Accessibility Instruments for Planning Practice

- Contents:
 - 1. Introduction
 - 2. Review of accessibility concepts and measures
 - 3. Review of accessibility instruments in practice
 - 4. Compendium of accessibility instruments
 - (For each accessibility instruments)
 - 4.1 Concept and measure
 - 4.2 Previous applications in Planning Practice
 - 4.3 Short discussion on relevance and usefulness for planning practice
 - 4.4 Lessons learned; Future improvements
 - 5. Conclusions and Recommendations

Proceedings of 1st Short Meeting

- Contents of each paper:
 - Title: Name of accessibility instrument
 - 1 Concept and measure
 - 2 Previous applications in Planning Practice
 - 3 Short discussion on relevance and usefulness for planning practice
 - 4 Lessons learned; Future improvements